



LE CORDON BLEU®
PARIS

Terms & Conditions

**CULINARY ARTS DIPLOMAS
& CERTIFICATES**

**DIPLOMA IN CULINARY
MANAGEMENT**

**DIPLOMA IN GASTRONOMY, NUTRITION
& FOOD TRENDS**



ADMISSIONS POLICY

1. ADMISSIONS RULES

- Le Cordon Bleu guarantees that all applications are processed in the strictest privacy. Once the candidate's qualifications and motivation have been reviewed, the Admissions jury will either accept the application or offer the candidate the possibility to sign up for a better suited programme.
- If the Admissions jury turns down the application, the candidate can request that it be reviewed again within 14 days. The candidate must send an email to the institute's Academic Director (parisadmissions@cordobleu.edu).
- The decision reached by the Admissions jury will be based on both the candidate's motivation and future goals set out in the cover letter. Prior professional experience in the hospitality industry is not mandatory.
- The application is admissible when all the conditions required by Le Cordon Bleu are met, within a period of 10 working days from when the application was received, and confirmed by an admission proposal sent to the candidate.

2. GENERAL

- No student shall be entitled to use the name and/or logo "Le Cordon Bleu" and/or similar names or logos under any circumstance or at any time or in any place (including the Internet), whatsoever whether before, during, or after their training and whether as a trade mark, company, or trading name, domain name, or otherwise.
- All students should comply with the internal rules of the institute.
- The institute reserves the right, in its absolute discretion, to modify the enrolment procedure and/or the fees, the organization and the structure of any or all of its programmes.
- Le Cordon Bleu disclaims any liability in the event of accident, loss, damage, civil liability of the student or other similar cases. All students are required to take out appropriate insurance to cover such risks during their studies. Students between 18 and 28 years old, enrolled in one of Le Cordon Bleu programmes for more than 3 months, benefit from the French Social Security which provides foreign students with free healthcare coverage while studying in France.

For foreign candidates from outside the European Community:

The visa process can take time; we recommend that students contact "Campus France" in their country of residence in order to verify the procedure and the duration for obtaining a visa. For further information: "Campus France": www.campusfrance.org/fr



INTELLECTUAL PROPERTY

PLEASE READ THIS SECTION CAREFULLY.

LE CORDON BLEU VIGOROUSLY DEFENDS ITS TRADEMARKS, COPYRIGHT MATERIALS AND OTHER INTELLECTUAL PROPERTY RIGHTS AND WILL TAKE ACTION TO PREVENT ANY BREACH OF ITS RIGHTS, INCLUDING BY CLAIMING FINANCIAL COMPENSATION.

In this section “you” and “your” refer to the student making this application but its terms apply both during and after your studies at the Le Cordon Bleu institute.

TRADEMARKS

Le Cordon Bleu International is the owner of a number of trademarks registered in numerous countries throughout the world for many classes of services and products, which include notably “Le Cordon Bleu”, the Le Cordon Bleu logo (which appears on the top of this application form) and “Grand Diplôme®”.

You must not use any of Le Cordon Bleu’s trademarks, or any confusingly similar trade mark, in connection with any activity that is commercial, business-related or professional in its nature or purpose. By way of example, such prohibited use would include use as or as part of a company name, trading name, domain name or email address.

UNIFORMS

After your studies we hope that you will keep and treasure your Le Cordon Bleu uniform and you are, naturally, free to use it in a purely private and non-commercial context. However, cases of misuse of the uniform by alumni have arisen including use in a public and/or business-related setting.

Therefore, please note that you must not wear any part of the Le Cordon Bleu uniform or any other clothing that bears any of Le Cordon Bleu’s trademarks in connection with any activity that is commercial, business-related or professional in its nature or purpose.

Le Cordon Bleu will take firm action to prevent any misuse of the uniform.

COPYRIGHT MATERIALS

The copyright in all learning, pedagogical and other materials provided to you by Le Cordon Bleu during your studies is owned by Le Cordon Bleu International, except for any materials which may be in the public domain and materials used by permission of a third-party copyright owner.

Such materials are provided for your personal educational use only and must not be reproduced, distributed or shared with others, except with the prior written permission of the institute’s senior management.

By signing this Application Form you accept the above.



TERMS AND CONDITIONS OF PAYMENT, DEFERMENT AND CANCELLATION

1. PAYMENT

1.1. The full amount of the fees shall be paid in cleared funds no less than eight (8) weeks before the first day of the programme.

1.2. If an applicant fails to comply with condition 1.1, Le Cordon Bleu is entitled to cancel their place on the programme and the application fee and total deposit will not be refunded.

1.3. All fees are payable in euros only. Payment may be made by:

- cheque in euros (excluding Eurocheques) payable to "Le Cordon Bleu"
- bank transfer to:

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|--------------------------|---|
| Beneficiary Name: | LE CORDON BLEU |
| Bank Name: | BNP Paribas Maine Montparnasse |
| Branch: | 66 avenue du Maine 75014 Paris, France |
| Bank Code: | 30 004 |
| Branch Code: | 01402 |
| Account Number: | 00020507765 |
| ID Code: | 95 |
| Swift Code: | BNPA FR PP PXV |
| IBAN Code: | FR 76 3000 4014 0200 0205 0776 595 |

• Payment by Bank transfer - Flywire. Le Cordon Bleu has partnered with Flywire to streamline the tuition payment process for our international students. Flywire allows you to pay from any country and any bank. Go to: www.flywire.com/pay/lcbparis to begin the payment process.

The student is required to send a copy of the bank transfer form to the Admissions Department (parisadmissions@cordonbleu.edu).

It is the student's responsibility to ensure that their bank clearly indicates the student's name, programme requested, and date of entry on the transfer form. Failure to clearly identify funds may lead to delayed enrolment and cancellation of the application.

Students are required to pay all bank fees incurred when transferring funds. Any bank fee deduction on the global expected amount will be charged to the student.

2. DEFERMENT

2.1. An applicant may defer only once the commencement of their programme to a later term, by providing written justification eight (8) weeks prior to the first day of the programme. The permitted maximum length of the deferment is three (3) months from the original requested entry date for the programme.

2.2. In the hypothesis of the accepted deferment, applicable terms, conditions, and tuition fees are those in force at the time of the student's transfer notice. Should the institute be unable to place the student in a later programme (based on the Le Cordon Bleu Paris calendar), the institute will refund the fees paid less the non-refundable application fee.

2.3. No refund shall be made for the cancellation of a programme which has already been deferred.

2.4. If a visa has been refused, the student wishing to defer their enrolment, must send scanned proof of the visa refusal to the institute's Admissions department (parisadmissions@cordonbleu.edu) within three (3) days of receiving the visa refusal notification. After this time, and without any proof (copy

of passport with visa refusal stamp, letter from the Consulate), the deferment request cannot be granted and tuition fees will be invoiced.

2.5. A student who is planning to study for a Diploma or the Grand Diplôme®, may only exercise their right to defer before the training programme has begun. No session date deferment for Intermediate and Superior Cuisine and Pastry or Advanced Boulangerie programmes, will be accepted as all the certificates must be studied continuously and without interruption to the lessons in the course.

3. CANCELLATION

3.1. By the student

• A student who is registered and who has signed their admission proposal, and exercises their right to cancel by registered letter within fourteen (14) full days from the date of their acceptance, therefore cancelling their enrolment, will be reimbursed the total sums paid within thirty (30) days from the date at which the right was exercised.

• Once the right to cancel period has expired, a student who cancels their enrolment more than eight (8) weeks before the beginning of the chosen intake, by email to the Admissions department (parisadmissions@cordonbleu.edu), for any reason, excluding unforeseen or fortuitous circumstances which are duly determined, will be reimbursed the full tuition fees, excluding the application fees which will be kept by Le Cordon Bleu institute. There will be no reimbursement for any cancellation received by email eight (8) weeks or less prior to orientation day. After the orientation day, no reimbursement will be granted if a student cannot carry out their programme.

• If a visa has been refused, a student who wishes to cancel their enrolment and be reimbursed all fees paid must inform the Admissions department by Email (parisadmissions@cordonbleu.edu) within three (3) days of receiving the visa refusal notification. After this time, and without any proof (copy of passport with visa refusal stamp, letter from the Consulate), the cancellation request will not be granted and a reimbursement will not be made.

3.2. By Le Cordon Bleu

• If the programme is cancelled by Le Cordon Bleu, for any reason, excluding unforeseen or fortuitous circumstances which are duly determined, all application and tuition fees paid by the student will be completely reimbursed, or transferred, with the student's permission, to another programme of their choice.

• If following unforeseen or fortuitous circumstances which are duly determined, Le Cordon Bleu is unable to teach the chosen training programme, a reimbursement will be granted to the student on a pro-rata basis determined by the numbers of lessons that have not been taught.

The candidate and/or student pledges to notify Le Cordon Bleu of any modification to their dossier. Any false information concerning any part, or all, of the information provided by them, may lead to their application being turned down or their enrolment being cancelled without reimbursement of any fees paid.