

## STUDENT SELECTION AND ADMISSIONS POLICY

### 1. Purpose and Objectives

- 1.1 The purpose of this policy is to set out the principles that underpin the process used by Le Cordon Bleu Australia (LCBA) to select students and to establish specific criteria for entry into its courses.

### 2. Scope

- 2.1 This policy applies to all LCBA staff, applicants, prospective students, delivery partners and education agencies involved with recruiting and admitting new students to LCBA programs.

### 3. Legislative Context

- Australian Qualifications Framework (AQF) 2013
- Higher Education Standards Framework (Threshold Standards) 2021
- Standards for Registered Training Organisations (RTOs) 2015
- National Code of Practice for Providers of Education and Training to Overseas Students 2018
- Commonwealth Disability Discrimination Act 1992
- Migration Act 1958
- Migration Regulations 1994
- Higher Education Support Act 2003

### 4. Policy Statement

- 4.1 LCBA is committed to fair, consistent and transparent admission processes, ensuring students are selected on merit.

### 5. Policy

- 5.1 Admissions and selection processes ensure that applicants admitted to LCBA programs are equipped to succeed and that ill-equipped applicants are not knowingly admitted.
- 5.2 LCBA is committed to non-discrimination when recruiting and selecting and at all times complies with equal opportunity and anti-discrimination legislation. LCBA supports fair access to educational opportunities and ensures that all students have the opportunity to achieve according to their own individual potential.
- 5.3 LCBA provides opportunity for applicants to receive recognition for relevant previous learning in the form of academic credit. Applicants should refer to the *Advanced Standing Policy HE* or the *Credit Transfer and Recognition of Prior Learning Policy VET* for further information.
- 5.4 To be admitted to a LCBA course, applicants must meet the entry requirements set out in Appendix A; including minimum age, academic and English language proficiency requirements.
- 5.5 Exemptions to this Policy and clause 5.4 above must be requested in writing and approved by the Dean or authorised delegate (refer clause 10.9).
- 5.6 Waivers are only approved where it has been established that there are no known limitations that would impede on the applicant's progression and completion in their course of study at LCBA.

## STUDENT SELECTION AND ADMISSIONS POLICY

- 5.7 Grounds for waiving entry requirements may include membership of an under-represented or disadvantaged group, including First Nations people.
- 5.8 Where such waivers relate to the admission of students who will be aged under 18 at the time of commencement, the Dean or authorised delegate will report the application outcome to the Academic and Corporate Boards, noting any relevant risks and mitigation strategies.
- 5.9 The minimum age requirement will not be waived for student visa holders.
- 5.10 LCBA may elect to interview applicants as part of the admissions process to ascertain their suitability for their chosen course.
- 5.11 Applicants are encouraged to declare a medical illness, injury, health or psychological condition or disability, including learning difficulty or disability, which may affect their ability to successfully complete their course of study. Applicants may apply for reasonable adjustment to assist them in completing their study.
- 5.12 LCBA reserves the right to review the admission requirements for its courses at any time. Changes to admissions requirements are subject to approval by the Academic Board.
- 5.13 Where there are more applicants than places available, students whose successful applications are received after places are filled will be placed on a wait list and will be admitted in the order that applications were received.
- 5.14 Applicants are responsible for submitting their application on the *approved Application for Admission Form* according to the required procedures, and for checking the terms of their offer prior to accepting.
- 5.15 Documents provided in support of an application, including academic qualifications, must be original or certified copies (including original or certified copies of academic transcripts in the language used by the issuing institution, together with copies of those documents translated into English, where required).
- 5.16 LCBA reserves the right to refuse admission if it believes that the student is unable to meet the course requirements or that the support required to ensure student success will cause LCBA and its Delivery Partners unjustifiable hardship.

### Re-admission

- 5.17 A student wishing to re-enter a course after a period of unapproved absence or after a period of exclusion must apply for re-admission and will be required to satisfy the entry requirements in place at the time of the re-admission.
- 5.18 Students who apply to re-enter a course after an academic exclusion period may be required to demonstrate commitment to their course of study, such as by providing evidence of study or work in a relevant industry during their absence.
- 5.19 Depending on the period of absence and changes to course content or structure during this period, students will not necessarily retain credit for all units completed prior to the absence. Students may be required to repeat units previously completed or to undertake additional units in order to satisfy course requirements.

## STUDENT SELECTION AND ADMISSIONS POLICY

### Monitoring

5.20 LCBA reviews, and improves, admission criteria and arrangements based on regular monitoring of students' performance, including but not limited to, the performance of student cohorts and identified groups and regular external referencing of students' performance.

### 6. Roles and Responsibilities

Roles	Responsibilities
Admissions staff	Process applications for admission in accordance with the policy, ensuring authenticity and adequacy of applicant documentation Coordinate assessments for entry requirements waivers and advanced standing
Admissions Manager	Monitor all admission processes Approve applications satisfying applicable entry requirements Ensure accuracy and clarity of admission information made available to prospective students Ensure adequate recordkeeping of waiver assessment outcomes
Registrar	Monitor prospective and existing student subgroups and cohorts to ensure admitted students have no known limitations to succeed in their studies Review the efficacy of the admissions framework by student subgroups and cohorts Liaise with Co-Delivery Partners on admission matters
Head of Sales	Advise prospective students on entry requirements and application process
Dean	Review and approve any exceptions to entry requirements.
Academic Board	Approve changes to entry requirements for LCBA courses

### 7. Definitions

'Academic Board' is responsible for academic governance of higher education courses accredited under the provider registration of LCBA.

'Admission pathway' is any one of the options available to a prospective higher education student that will enable them to meet the entry requirements of their chosen courses.

'Advanced standing' is a form of academic credit for any previous learning including formal, informal and non-formal learning. It is achieved through processes such as Credit Transfer and Recognition of Prior Learning. A student granted Advanced Standing will be exempt from enrolling in part of a course of study.

'Applicant' is a person who has already lodged an application to study a specific course.

'ATAR' The Australian Tertiary Admission Rank (ATAR) is a ranking from 30 (lowest) to 99.95 (highest) agreed by COAG as a nationally equivalent measure of a person's relative academic ranking within their complete age cohort in the year they graduated from senior secondary school (including those who did not complete Year 12 or completed but were



## STUDENT SELECTION AND ADMISSIONS POLICY

not eligible for an ATAR). The ATAR is derived from the scaled scores achieved for senior secondary school subjects. The specific calculation used is different in each state and territory, but the result is designed to be nationally equivalent. LCBA does not apply adjustments to ATAR rankings (such as those that might be applied at other institutions for elite athlete programs, certain subjects or equity considerations).

‘Course’ means a set of units, units of competency or a higher degree by research program approved by the Academic Board, and which when satisfactorily completed normally qualifies a student for an LCBA award.

‘Credit’ is the value assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification and may be through credit transfer, articulation or recognition of prior learning (RPL) or advanced standing.

‘Exclusion’ means the termination by LCBA of a student’s enrolment in a course for a specified period.

‘HE’ refers to both Undergraduate and Postgraduate Programs (Higher Education).

‘Letter of Offer’ is a formal document issued by the registered provider offering to admit the student to a particular course of the registered provider (offer may be conditional). It is a written agreement between the Provider and student which clearly outlines details of the enrolled course including enrolment details, fee schedules and refund conditions; and information on student obligations, complaint and appeal policies and management of privacy.

‘Program’ is a cluster of courses.

‘Prospective student’ is a person who is thinking about lodging an application to study a particular course but has not yet done so.

‘Reasonable adjustment’ refers to a measure or action taken by LCBA to enable students and learners with a disability to apply for admission or enrolment; participate in their chosen course, training, learning and assessment; and use LCBA’s facilities or services on the same basis as students and learners without disability.

‘VET’ refers to both Cuisine and Patisserie Programs (Vocational Education and Training).

### 8. Related Documents

- Advanced Standing Policy HE
- Credit Transfer and Recognition of Prior Learning Policy VET
- Enrolment Policy
- Qualifications Pathways Policy

### 9. Implementation

9.1 The Registrar is responsible for ensuring that future major changes to this policy will be accompanied by a completed Implementation Plan and presented with the policy to the Academic Board.

## STUDENT SELECTION AND ADMISSIONS POLICY

- 9.2 The Implementation Plan will include a Communication Strategy that identifies key stakeholders and the requirements for effectively implementing and monitoring this policy.

### 10. Procedure

- 10.1 Applicants complete an *Application for Admission Form* and submit it to the Admissions Department with all required documents attached.
- 10.2 The applicant's academic qualifications and/or work experience are assessed by Admissions.
- 10.2.1 The Head of School (or delegate) will assess applications as required as specified under the policy.
- 10.3 The applicant's official English language level is verified.
- 10.4 Assessment of any associated application for Academic Credit is conducted by Academic Services department.
- 10.5 Applications presenting qualifications issued by non-Australian institutions are assessed in accordance with the specified admission criteria and with reference to the Country Education Profiles provided by the Government of Australia.
- 10.6 If all documentation is complete and entry requirements are satisfied, a Letter of Offer (LOO) is issued.
- 10.7 To accept the offer, the applicant completes the Acceptance of Offer.
- 10.8 When any outstanding conditions are satisfied and LCBA has received tuition fee payment for the amount quoted on the Letter of Offer, a Confirmation of Enrolment is issued by Admissions.

#### Waivers

- 10.9 Applicants requesting a waiver to the application of entry requirements must submit a cover letter addressing it to the Dean or authorised delegate of LCBA and include any evidence which is relevant to meeting LCBA course requirements and expectations, such as work experience, other post-school study, aptitude test or letters of recommendation. Applicants may be required to attend an interview.

### 11. Summary of changes since last review

Authored by	Description
Admissions Manager	<p>Changing the English Language requirements for culinary programs based on changes to the governments Migration Strategy.</p> <p>Raising IELTS and equivalent from 5.5 Academic to 6.0 general with no band below 5.5.</p> <p>Update to entry age for Domestic students enrolling into Undergraduate Certificates.</p>

## STUDENT SELECTION AND ADMISSIONS POLICY

### Appendix A: Entry Requirements

Applicants can meet entry requirements by providing evidence of meeting

- minimum age requirement; and
- at least one Academic requirement; and
- at least one English language proficiency requirement.

Vocational Education and Training (and Study Abroad programmes)		
Type of requirement	Entry criteria	Minimum entry requirements
Age	NA	18 years at time of commencement
Academic [at least one of the following criteria]	Recent secondary education	Successful completion of Australian year 11 secondary school or its country equivalent (as per Table A or B or as assessed by a qualification recognition service)
	Work and life experience	Submission of a Portfolio that enables equivalence to entry requirements to be objectively determined and includes: <ul style="list-style-type: none"> <li>▪ Introductory letter, including the reasons for choosing your course and your career aspirations</li> <li>▪ Resume – outlining your work and study experience; and including any professional memberships or community/volunteer work</li> <li>▪ Letters of support from your school, work or professional representative</li> <li>▪ Academic records, including formal (school, TAFE) and non-formal (industry or workplace training).</li> </ul> Applications based on a Portfolio will be assessed by the Dean or delegate
English language proficiency [at least one of the following criteria]	English test	<ul style="list-style-type: none"> <li>▪ General IELTS 6.0 with no band below 5.5;</li> <li>▪ Test of English as a Foreign Language internet-based test (TOEFL iBT) 60+ with a minimum score of 18 in writing</li> <li>▪ Pearson Test of English (PTE) Academic 46+ with a minimum communicative skill score of 42</li> </ul>

## STUDENT SELECTION AND ADMISSIONS POLICY

Vocational Education and Training (and Study Abroad programmes)		
Type of requirement	Entry criteria	Minimum entry requirements
		<ul style="list-style-type: none"> <li>English placement test undertaken with one of LCBA’s recognised English providers. English provider to supply recommendation of study based on LCBA entry requirements. Valid for 3 months from time of assessment.</li> </ul>
	Exemption	<p>Applicants are exempt from completing an English test if they meet at least one of the following criteria:</p> <ul style="list-style-type: none"> <li>Completion of a secondary or tertiary level qualification in English, not more than five (5) years prior to commencing the LCBA course, from a country listed in Table A or B.</li> <li>Completed in Australia in English the requirements for senior secondary certificate of education, not more than two (2) years prior to commencing the LCBA course</li> <li>Completed in Australia in English a substantial component (typically 75%) of an AQF level 4 or higher qualification, not more than two (2) years prior to commencing the LCBA course</li> <li>Completed a recognised Foundation program in English, not more than two (2) years prior to commencing the LCBA course</li> <li>Completed one (1) year of a course delivered in English, not more than five (5) years prior to commencing the LCBA course</li> <li>Completed a senior secondary level qualification not undertaken in English with an appropriate grade, not more than five (5) years prior to commencing the LCBA course, as indicated in Table D</li> <li>Living and working continuously in a country listed in Table C for at least five (5) years immediately prior to commencing the LCBA course. Accepted evidence includes, but is not limited to, letters from employers and payroll evidence.</li> </ul>

## STUDENT SELECTION AND ADMISSIONS POLICY

<b>Higher Education - Undergraduate (Undergraduate Certificate)</b>		
<b>Type of Requirement</b>	<b>Entry criteria</b>	<b>Minimum Entry Requirements</b>
Age	NA	17.5 years at time of commencement for domestic students who must be living with their guardian 18 years at time of commencement for student visa holders
Academic	NA	NA
English language proficiency [at least one of the following criteria]	English test	Undergraduate Certificate <ul style="list-style-type: none"> <li>▪ Academic IELTS 6.0 with no band below 5.5</li> <li>▪ Test of English as a Foreign Language internet-based test (TOEFL iBT) 64+ with a minimum score of 21 in writing</li> <li>▪ Pearson Test of English (PTE) Academic 50+ with a minimum communicative skill score of 42</li> <li>▪ English placement test undertaken with one of LCBA’s recognised English providers. English provider to supply recommendation of study based on LCBA entry requirements. Valid for 3 months from time of assessment.</li> </ul>
	Exemption	Applicants are exempt from completing an English test if they meet at least one of the following criteria: <ul style="list-style-type: none"> <li>▪ Completion of a secondary or tertiary level qualification in English, not more than five (5) years prior to commencing the LCBA course, from a country listed in Table C.</li> <li>▪ Completed in Australia in English the requirements for senior secondary certificate of education, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed in Australia in English a substantial component (typically 75%) of an AQF level 4 or higher qualification, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed a recognised Foundation program in English, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed one (1) year of a course delivered in English, not more than five (5) years prior to commencing the LCBA course</li> </ul>



## STUDENT SELECTION AND ADMISSIONS POLICY

Higher Education - Undergraduate (Undergraduate Certificate)		
Type of Requirement	Entry criteria	Minimum Entry Requirements
		<ul style="list-style-type: none"> <li>▪ Completed a senior secondary level qualification not undertaken in English with an appropriate grade, not more than five (5) years prior to commencing the LCBA course, as indicated in Table D.</li> <li>▪ Living and working continuously in a country listed in Table C for at least five (5) years immediately prior to commencing the LCBA course. Accepted evidence includes, but is not limited to, letters from employers and payroll evidence.</li> </ul>

## STUDENT SELECTION AND ADMISSIONS POLICY

Higher Education – Undergraduate (Bachelor)		
Type of requirement	Entry criteria	Minimum entry requirements
Age	NA	18 years at time of commencement
Academic [at least one of the following criteria]	Higher education study	Successful completion of an Australian Higher Education qualification, or its country equivalent (as per Table A or B or as assessed by a qualification recognition service)
	Vocational Education and Training	Completion of at least one year of a course at an AQF level IV or higher
	Recent secondary education	Successful completion of High School Certificate with ATAR of 60 or higher, or its country equivalent. Students who have successfully completed HSC but do not have an ATAR of 60 or above are eligible for the LCBA Advanced Diploma Pathway.
	Foundation course	Successful completion of a nationally accredited foundation course registered on CRICOS
	Work and life experience	Special Tertiary Admissions Test (STAT): scores of 140 for Written English and 135 for Multiple Choice (whichever is higher of quantitative and verbal) or Submission of a Portfolio that enables equivalence to entry requirements to be objectively determined and includes: <ul style="list-style-type: none"> <li>▪ Introductory letter, including the reasons for choosing your course and your career aspirations</li> <li>▪ Resume – outlining your work and study experience; and including any professional memberships or community/volunteer work</li> <li>▪ Letters of support from your school, work or professional representative</li> <li>▪ Academic records, including formal (school, TAFE) and non-formal (industry or workplace training).</li> </ul> Applications based on a Portfolio will be assessed by the Head of School or delegate
	LCBA Advanced Diploma Pathway	Students who have successfully completed HSC but do not have an ATAR of 60 or above may be admitted to the Advanced Diploma level of a LCBA Bachelor degree. Upon successful completion of the higher

## STUDENT SELECTION AND ADMISSIONS POLICY

<b>Higher Education – Undergraduate (Bachelor)</b>		
<b>Type of requirement</b>	<b>Entry criteria</b>	<b>Minimum entry requirements</b>
		education Advanced Diploma, students are eligible to continue to the Bachelor level of the relevant qualification. Advanced standing will be applied for the completed units of the nested Advanced Diploma, on subsequent enrolment to the Bachelor qualification.
English language proficiency [at least one of the following criteria]	English test	<ul style="list-style-type: none"> <li>▪ Academic IELTS 6.0 with no band below 5.5</li> <li>▪ Test of English as a Foreign Language internet-based test (TOEFL iBT) 64+ with a minimum score of 21 in writing</li> <li>▪ Pearson Test of English (PTE) Academic 50+ with a minimum communicative skill score of 42</li> <li>▪ English placement test undertaken with one of LCBA’s recognised English providers. English provider to supply recommendation of study based on LCBA entry requirements. Valid for 3 months from date of assessment.</li> </ul>
	Exemption	<p>Applicants are exempt from completing an English test if they meet at least one of the following criteria:</p> <ul style="list-style-type: none"> <li>▪ Completion of a secondary or tertiary level qualification in English, not more than five (5) years prior to commencing the LCBA course, from a country listed in Table C.</li> <li>▪ Completed in Australia in English the requirements for senior secondary certificate of education, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed in Australia in English a substantial component (typically 75%) of an AQF level 4 or higher qualification, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed a recognised Foundation program in English, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed one (1) year of a course delivered in English, not more than five (5) years prior to commencing the LCBA course</li> </ul>

## STUDENT SELECTION AND ADMISSIONS POLICY

Higher Education – Undergraduate (Bachelor)		
Type of requirement	Entry criteria	Minimum entry requirements
		<ul style="list-style-type: none"> <li>▪ Completed a senior secondary level qualification not undertaken in English with an appropriate grade, not more than five (5) years prior to commencing the LCBA course, as indicated in Table D.</li> <li>▪ Living and working continuously in a country listed in Table C for at least five (5) years immediately prior to commencing the LCBA course. Accepted evidence includes, but is not limited to, letters from employers and payroll evidence.</li> </ul>

## STUDENT SELECTION AND ADMISSIONS POLICY

Higher Education - Postgraduate (Graduate Certificate, Graduate Diploma and Master)		
Type of requirement	Entry criteria	Minimum entry requirements
Age	NA	18 years at time of commencement
Academic [at least one of the following criteria]	Higher education study	Successful completion of an Australian Higher Education qualification at AQF level 7 or higher or its country equivalent as assessed by a qualification recognition service
	Work and life experience	<p>Three years' work experience at supervisory or management level</p> <p>OR</p> <p>Submission of a Portfolio that enables equivalence to entry requirements to be objectively determined and includes:</p> <ul style="list-style-type: none"> <li>▪ Introductory letter, including the reasons for choosing your course and your career aspirations</li> <li>▪ Resume – outlining your work and study experience; and including any professional memberships or community/volunteer work</li> <li>▪ Letters of support from your school, work or professional representative</li> <li>▪ Academic records, including formal (school, TAFE) and non-formal (industry or workplace training).</li> </ul> <p>Applications based on a Portfolio will be assessed by the Dean or delegate</p>
English language proficiency [at least one of the following criteria]	English test	<ul style="list-style-type: none"> <li>▪ Academic IELTS 6.5 with no band below 6.0</li> <li>▪ Test of English as a Foreign Language internet-based test (TOEFL iBT) 75+ with a minimum score of 23 in writing</li> <li>▪ Pearson Test of English (PTE) Academic 58+ with a minimum communicative skill score of 50</li> <li>▪ English placement test undertaken with one of LCBA's recognised English providers. English provider to supply recommendation of study based on LCBA entry requirements. Valid for 3 months from time of assessment.</li> </ul>
	Exemption	Applicants are exempt from completing an English test if they meet at least one of the following criteria:

## STUDENT SELECTION AND ADMISSIONS POLICY

Higher Education - Postgraduate (Graduate Certificate, Graduate Diploma and Master)		
Type of requirement	Entry criteria	Minimum entry requirements
		<ul style="list-style-type: none"> <li>▪ Completion of a secondary or tertiary level qualification in English, not more than five (5) years prior to commencing the LCBA course, from a country listed in Table C.</li> <li>▪ Completed in Australia in English the requirements for senior secondary certificate of education, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed in Australia in English a substantial component (typically 75%) of an AQF level 4 or higher qualification, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed a recognised Foundation program in English, not more than two (2) years prior to commencing the LCBA course</li> <li>▪ Completed one (1) year of a course delivered in English, not more than five (5) years prior to commencing the LCBA course</li> <li>▪ Completed a senior secondary level qualification not undertaken in English with an appropriate grade, not more than five (5) years prior to commencing the LCBA course, as indicated in Table D.</li> <li>▪ Living and working continuously in a country listed in Table C for at least five (5) years immediately prior to commencing the LCBA course. Accepted evidence includes, but is not limited to, letters from employers and payroll evidence.</li> </ul>

## STUDENT SELECTION AND ADMISSIONS POLICY

**Table A - Academic Entry Requirements – International Qualifications**

Qualification	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
<b>International Baccalaureate (IB)</b>	International Baccalaureate Course Results with a minimum score of 22	International Baccalaureate Course Results with a minimum score of 22	International Baccalaureate Diploma
<b>Cambridge International</b>	GSCE O-Level OR IGSCE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)
<b>Edexcel</b>	GSCE O-Level OR IGSCE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)
<b>OxfordAQA</b>	GSCE O-Level OR IGSCE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)

\* Score is based on Advanced Levels where A\*=6, A=5, B=4, C=3, D=2, E=1 (must include at least one Advanced Level subject). Advanced Subsidiary subjects are permissible with the following scale: A=2.5, B=2, C=1.5, D=1, E=0.5.

## STUDENT SELECTION AND ADMISSIONS POLICY

**Table B – Academic Entry Requirements by Country of Education**

Please contact Admissions if your qualification is not listed.

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Argentina	Education Polimodal (General Education or Integrated Technical Education)/General OR Bachillerato school/technical and specialized school	Bachillerato OR Tecnico de Nivel Medio OR Bachillerato Especializado <i>with a grade average of 60%</i>	Bachillerato OR Tecnico de Nivel Medio OR Bachillerato Especializado <i>with a grade average of 70%</i>
Austria	Completion of Year 11	Austrian Maturity Certificate (Matura)	Austrian Maturity Certificate (Matura)
Bahamas	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)
Bahrain	Year 11 with a grade average of 60%	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya) <i>with a grade average of 70%</i>	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya) <i>with a grade average of 80%</i>
Bangladesh	Secondary school Certificate - pass or Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	Higher Secondary Certificate OR Vocational Higher Secondary Certificate <i>with a grade average of 60%</i>	Higher Secondary Certificate OR Vocational Higher Secondary Certificate <i>with a grade average of 70%</i>
Belgium	Completion of Year 11	Certificate of Secondary Education (Diploma Secundair Onderwijs)	Certificate of Secondary Education (Diploma Secundair Onderwijs)

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## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Bhutan	Bhutan Middle Secondary School Certificate	Bhutan Higher Secondary School Certificate OR Bhutan Higher Secondary Education Certificate (Class XII) OR Indian School Certificate (ISC) from Council for the Indian School Certificate (CISCE) OR Middle Secondary School Certificate +2 Years Relevant Vocational Diploma <i>with a grade average of 60%</i>	Bhutan Higher Secondary School Certificate OR Bhutan Higher Secondary Education Certificate (Class XII) OR Indian School Certificate (ISC) from Council for the Indian School Certificate (CISCE) OR Middle Secondary School Certificate +2 Years Relevant Vocational Diploma <i>with a grade average of 70%</i>
Bosnia & Herzegovina	Completion of Year 11	Secondary School Leaving Diploma (Matura) OR Svjedozba o maturi	Secondary School Leaving Diploma (Matura) OR Svjedozba o maturi
Botswana	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)
Brazil	Certificado de Ensino Médio OR Certificado de Conclusão de Ensino Médio de Nível Técnico	Diploma de Ensino Medio OR Diploma de Nivel Medio OR Diploma de Ensino Medio com Habilitacao OR Diploma de Técnico de Nivel Medio	Diploma de Ensino Medio OR Diploma de Nivel Medio OR Diploma de Ensino Medio com Habilitacao OR Diploma de Técnico de Nivel Medio <i>with a grade average of 60%</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Brunei Darussalam	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)
Bulgaria	Completion of Year 11	Diploma za (Zavarsheno) Sredno Obrazovanie OR Diploma za Sredno Obrazovanie	Diploma za (Zavarsheno) Sredno Obrazovanie OR Diploma za Sredno Obrazovanie
Cambodia	Upper Secondary Education, Year 11	Diploma of Upper Secondary Education	Diploma of Upper Secondary Education <i>with a grade average of 60%</i>
Cameroon	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)
Canada	High School Diploma, Year 11	Alberta High School Diploma British Columbia Senior Secondary School Graduation Diploma Manitoba High School Graduation Diploma New Brunswick High School Graduation Certificate Newfoundland Provincial High School Graduation Certificate Nova Scotia High School Completion Certificate Ontario Secondary School Diploma with Ontario Academic Courses	Alberta High School Diploma British Columbia Senior Secondary School Graduation Diploma Manitoba High School Graduation Diploma New Brunswick High School Graduation Certificate Newfoundland Provincial High School Graduation Certificate Nova Scotia High School Completion Certificate Ontario Secondary School Diploma with Ontario Academic Courses Ontario Secondary School Diploma with University Preparation Courses or University/College Preparation Courses

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
		Ontario Secondary School Diploma with University Preparation Courses or University/College Preparation Courses Ontario Secondary School Honour Graduation Diploma (1989 and earlier) Quebec Diploma of Collegial Studies or comparable qualification Saskatchewan Complete Division IV or Grade XII Standing	Ontario Secondary School Honour Graduation Diploma (1989 and earlier) Quebec Diploma of Collegial Studies or comparable qualification Saskatchewan Complete Division IV or Grade XII Standing <i>with a grade average of 60%</i>
Chile	Educacion Media	Licencia de Educacion Media (Secondary Education Matriculation Certificate) OR Certificado de Bacchillerato, Tecnico-Profesional or Tecnico	Licencia de Educacion Media (Secondary Education Matriculation Certificate) OR Certificado de Bacchillerato, Tecnico-Profesional or Tecnico <i>with a GPA of 6.0</i>
China	Senior Middle 2	Senior Middle 3 (Gao San) OR Gao Kao <i>with a grade average of 60%</i>	Senior Middle 3 (Gao San) OR Gao Kao <i>with a grade average of 70%</i>
Colombia	Bachillerato Upper Secondary Schooling, Year 11	Bachiller/Bachillero/Bachillerato	Bachiller/Bachillero/Bachillerato <i>with a minimum average of 70%</i>
Croatia	Completion of Year 11	Matura Certificate (Maturalna svjedodzba)	Matura Certificate (Maturalna svjedodzba)

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Cuba	Secundari Basica/Basic Secondary, Year 11	Diploma de Bachiller en Ciencias y Letras/Título de Bachiller (nivel medio superior de la Education General Politecnica Laboral)– Certificado de Fin de Estudios Secundarias/Técnico Medio/Maestro Primario, etc. (Certificado de Fin de Estudios Secundarias)	Diploma de Bachiller en Ciencias y Letras/Título de Bachiller (nivel medio superior de la Education General Politecnica Laboral)– Certificado de Fin de Estudios Secundarias/Técnico Medio/Maestro Primario, etc. (Certificado de Fin de Estudios Secundarias)
Czech Republic	Completion of Year 11	Maturita (Matriculation Certificate)/School Leaving Certificate	Maturita (Matriculation Certificate)/School Leaving Certificate
Denmark	Upper Secondary School, Year 11	Upper Secondary School Diploma (Studentereksamen) or Upper Secondary School Leaving Certificate (Studentereksamensbevis)	Upper Secondary School Diploma (Studentereksamen) or Upper Secondary School Leaving Certificate (Studentereksamensbevis)
Egypt		General Secondary Education Certificate OR Al-Azhar Secondary Education Certificate OR Technical Secondary Education Certificate OR Commercial Secondary Certificate OR Agriculture Secondary Certificate	General Secondary Education Certificate OR Al-Azhar Secondary Education Certificate OR Technical Secondary Education Certificate OR Commercial Secondary Certificate OR Agriculture Secondary Certificate <i>with a grade average of 60%</i>
England	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Fiji	Form 6 School Leaving Certificate	Form 7 Certificate OR Fiji School Leaving Certificate University of the South Pacific Foundation Year	Form 7 Certificate OR Fiji School Leaving Certificate University of the South Pacific Foundation Year <i>with a grade average of 60%</i>
Finland	Upper Secondary School, Year 11	Upper Secondary School Leaving Certificate (Lukion paastotodistus) with Finnish Matriculation Certificate (Ylioppilastutkintotodistus)	Upper Secondary School Leaving Certificate (Lukion paastotodistus) with Finnish Matriculation Certificate (Ylioppilastutkintotodistus)
France	Brevet fundamentals	Baccalauréat Général OR Diplôme de Bachelier de L'Enseignement du Second Degré	Baccalauréat Général OR Diplôme de Bachelier de L'Enseignement du Second Degré
Germany	Realshule or Hauptschule	Achgebundene Hochschulreife/Fachgebundene Hochschulreife (Leaving Certificate) OR Zeugnis der Reife OR Reifezeugnis OR Abitur OR Fachhochschulreife	Achgebundene Hochschulreife/Fachgebundene Hochschulreife (Leaving Certificate) OR Zeugnis der Reife OR Reifezeugnis OR Abitur OR Fachhochschulreife
Ghana		West African School Certificate (WASC)	West African School Certificate (WASC) <i>with a grade average of 60%</i>
Gibraltar	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)

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## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Greece	Completion of Year 11	Upper Secondary School Leaving Certificate (Apolytirio Lykeiou)	Upper Secondary School Leaving Certificate (Apolytirio Lykeiou) <i>with a grade average of 60%</i>
Hong Kong, SAR	Secondary 5 or Hong Kong Certificate of Education Examination (HKCEE)	Hong Kong Diploma of Secondary Education (HKDSE) OR Hong Kong Advanced Level Examination (HKALE)	Hong Kong Diploma of Secondary Education (HKDSE) OR Hong Kong Advanced Level Examination (HKALE) <i>with a minimum score of 12 in best 4 subjects</i>
Hungary	Completion of Year 11	Gymnasium Maturity Certificate (Gimnaziumi Erettsegi Bizonyitvany)	Gymnasium Maturity Certificate (Gimnaziumi Erettsegi Bizonyitvany)
India	All Indian Secondary School Certificate, Indian Certificate of Secondary Education (ICSE SX) Secondary Certification, Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	All India Senior School Certificate or Indian School Certificate or Senior Secondary Certificate or State Board Examinations	All India Senior School Certificate <i>with a grade average of 60% (in best 4 relevant subjects)</i> OR Senior Secondary Schooling awarded by the Central Board of Secondary Education (CBSE) <i>with a grade average of 60% (in best 4 relevant subjects)</i> OR Indian State Board Examinations <i>with a grade average of 70% (in best 4 relevant subjects)</i>
Indonesia	Secondary School SMU 2, SMK 2, SMA 2 / Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	Certificate of Completion of Senior Secondary Education (Ijazah/STTB SMA/STTB SMK) OR Certificate of Graduation (SKHUN) <i>with a grade average of 60%</i>	Certificate of Completion of Senior Secondary Education (Ijazah/STTB SMA/STTB SMK) OR Certificate of Graduation (SKHUN) <i>with a grade average of 70%</i>
Iran		Pre-University Certificate (Dowre-Ye Pish Daneshgahi)	Pre-University Certificate (Dowre-Ye Pish Daneshgahi) <i>with an overall GPA of 14 out of 20</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Iraq		Preparatory Baccaalaureate OR Vocational Baccaalaureate	Preparatory Baccaalaureate OR Vocational Baccaalaureate <i>with a grade average of 75%</i>
Ireland	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3)	GCE A-Level* (2 passes with an aggregate score of 5)
Israel	Completion of Year 11	Te'udat Bagrut (High School Certificate)	Te'udat Bagrut (High School Certificate)
Italy	Diploma di scuola secondaria di primo grado	Diploma di Superamento dell'Esame di Stato conclusivo dei Corsi di Istruzione Secondaria Superiore (Upper Secondary School Leaving Certificate) OR Diploma of State Examination Diploma Liceale OR Diploma di istruzione tecnica (Technical Education Diploma) OR Diploma di istruzione professionale (Vocational Education Diploma)	Diploma di Superamento dell'Esame di Stato conclusivo dei Corsi di Istruzione Secondaria Superiore (Upper Secondary School Leaving Certificate) OR Diploma of State Examination Diploma Liceale OR Diploma di istruzione tecnica (Technical Education Diploma) OR Diploma di istruzione professionale (Vocational Education Diploma)
Japan	Kotogakko Year 1 Lower Secondary Leaving Certificate	Upper Secondary School Certificate of Graduation (Kotogakko Sotsugyo Shosho)	Upper Secondary School Certificate of Graduation (Kotogakko Sotsugyo Shosho) <i>with a GPA of 2.5</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Jordan	Twajihi (General Secondary Education Certificate)	Twajihi (General Secondary Education Certificate) <i>with a grade average of 60%</i>	Twajihi (General Secondary Education Certificate) <i>with a grade average of 70%</i>
Kenya	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	Kenyan Certificate of Secondary Education (KCSE) <i>with a grade average of 70%</i>	Kenyan Certificate of Secondary Education (KCSE) <i>with a grade average of 80%</i>
Kuwait	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya)	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya) <i>with a grade average of 70%</i>	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya) <i>with a grade average of 80%</i>
Kiribati		Form 7 Certificate or University of the South Pacific Foundation Year	Form 7 Certificate or University of the South Pacific Foundation Year <i>with a grade average of 60%</i>
Laos	Upper Secondary School Diploma (Baccalauréat)	Upper Secondary School Diploma (Baccalauréat) <i>with a grade average of 70%</i>	Upper Secondary School Diploma (Baccalauréat) <i>with a grade average of 80%</i>
Lebanon	1st year completion of General Secondary School/Technical Secondary School	Baccalaureat Libanaise (Baccalaureat 2) OR Baccalaureat Technique/ Technicien OR Certificat Professionne/ de Maltrise/Technicien	Baccalaureat Libanaise (Baccalaureat 2) OR Baccalaureat Technique/ Technicien OR Certificat Professionne/ de Maltrise/Technicien <i>with a grade average of 65%</i>



## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Macau	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE, Senior Secondary School Diploma Year 11 or Form 5	GCE A-Level* (2 passes with an aggregate score of 3.0) OR Senior Secondary School Diploma Year 12 OR Form 6 OR Gao San (SM3) <i>with a grade average of 60%</i>	GCE A-Level* (2 passes with an aggregate score of 5.0) OR Senior Secondary School Diploma Year 12 OR Form 6 OR Gao San (SM3) <i>with a grade average of 70%</i>
Malaysia	Cambridge or Edexcel GCSE O Levels (4 passes), Cambridge IGCSE, SPM (4 passes) or Senior Middle 2 UEC bachelor	Sijil Tinggi Pelajaran Malaysia (STPM) (Four subject passes) OR Unified Examination Certificate (UEC)	Sijil Tinggi Pelajaran Malaysia (STPM) (Four subject passes) OR Unified Examination Certificate (UEC) <i>with a grade average of 60%</i>
Maldives	Cambridge or Edexcel GCSE O Levels OR Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)
Malta	Cambridge or Edexcel GCSE O Levels OR Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)
Mauritius	Cambridge or Edexcel GCSE O Levels OR Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Mexico	Certificado de Educacion Secundaria	2–3-year Preparatoria OR Bachillerato program OR Certificado de Educacion Secundaria <i>with a grade average of 60%</i>	2–3-year Preparatoria OR Bachillerato program OR Certificado de Educacion Secundaria <i>with a grade average of 70%</i>
Mongolia		Year 12 <i>with a grade average of 70%</i>	Year 12 <i>with a grade average of 80%</i>
Myanmar	Matriculation/Basic Education High School (BEHS) OR Year 11 OR Cambridge or Edexcel GCSE O Levels OR Cambridge IGCSE	Matriculation/Basic Education High School (BEHS) plus minimum completed 2 Years at Professional College OR Secondary Technical College OR Cambridge or Edexcel GCSE A Levels Matriculation / Basic Education High School (BEHS) Examination Certificate <i>with a grade average of 55%</i>	Matriculation/Basic Education High School (BEHS) plus minimum completed 2 Years at Professional College or Secondary Technical College or Cambridge or Edexcel GCSE A Levels Matriculation / Basic Education High School (BEHS) Examination Certificate <i>with a grade average of 65%</i>
Namibia	Cambridge or Edexcel GCSE O Levels OR Cambridge IGCSE	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)
Nepal	Completion of Higher Secondary Education Board Certificate	Higher Secondary Education Board (HSEB) Year 12 OR National Examinations Board (NEB) Year 12	Higher Secondary Education Board (HSEB) Year 12 OR National Examinations Board (NEB) Year 12 <i>with a grade average of 65%</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Netherlands	Completion of Year 11	Voorbereidend wetenschappelijk onderwijs (Diploma VWO) or Hoger algemeen voortgezet onderwijs Diploma HAVO)	Voorbereidend wetenschappelijk onderwijs (Diploma VWO) or Hoger algemeen voortgezet onderwijs Diploma HAVO)
New Zealand	National Certificate of Educational Achievement, Year 11	National Certificate of Educational Achievement	National Certificate of Educational Achievement <i>with a grade average of 42</i>
Nigeria	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE or Senior Secondary School (WAEC/NECO) examinations	Senior Secondary School (WAEC/NECO) examinations <i>With a grade average of C6 in best 5 subjects</i>	Senior Secondary School (WAEC/NECO) examinations <i>with a grade average of B4 in best 6 subjects</i>
Norway	Completion of Year 11	Vitnemal fra den videregaende skolen (Certificate from upper secondary school)	Vitnemal fra den videregaende skolen (Certificate from upper secondary school)
Oman		School Leaving Certificate <i>with a grade average of 70%</i>	School Leaving Certificate <i>with a grade average of 80%</i>
Pakistan	Secondary school Certificate	Higher Secondary School Certificate OR Intermediate Examination Certificate <i>with a grade average of 55%</i>	Higher Secondary School Certificate OR Intermediate Examination Certificate <i>with a grade average of 65%</i>
Papua New Guinea		Higher School Certificate	Higher School Certificate <i>with a grade average of C in academic subjects</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Peru	Secundaria / Education Secundaria (Completion of Year 11)	Certificado de Educación Secundaria Común Completa (Secondary Common Education Graduation Certificate) <i>with a grade average of 14</i>	Certificado de Educación Secundaria Común Completa (Secondary Common Education Graduation Certificate) plus a Technical Diploma or entrance to University <i>with a grade average of 14</i>
Philippines	Successful Completion of Year 12 (marks to be revised)	High School Diploma (Katibayan) <i>with a grade average of 75%</i>	Successful Completion of Year 12 <i>with a grade average of 85%</i>
Poland	Completion of Year 11	Matura Swiadectwo Dojrzalosci Liceum Ogolnoksztalcego (Certificate of Matriculation of the General Lyceum)	Matura Swiadectwo Dojrzalosci Liceum Ogolnoksztalcego (Certificate of Matriculation of the General Lyceum)
Portugal	Completion of Year 11	Certificado de Fim de Estudos Secundarios or Diploma de 12 Ano de Escolaridad (Secondary Certificate)	Certificado de Fim de Estudos Secundarios or Diploma de 12 Ano de Escolaridad (Secondary Certificate)
Qatar	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya)	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya) <i>with a grade average of 70%</i>	General Secondary Education Certificate (Tawjahiya or Shehadet AlThanawiya) <i>with a grade average of 80%</i>
Russia		Attestat o Srednem (polnom) Obshchem Obrazovanii (Certificate of Secondary (Complete) General Education) Аттестат о Среднем (Полном) Общем Образовании) <i>with a grade average of 3.5</i>	Attestat o Srednem (polnom) Obshchem Obrazovanii (Certificate of Secondary (Complete) General Education) Аттестат о Среднем (Полном) Общем Образовании) <i>with a grade average of 4.5</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Samoa		Form 7 Certificate or University of the South Pacific Foundation Year	Form 7 Certificate or University of the South Pacific Foundation Year <i>with a grade average of 60%</i>
Saudi Arabia	Shahadat al-thanawiyyah al-‘aama or shahadat al-marhalat al-thanawiyyat (General Secondary Education Certificate)	Shahadat al-thanawiyyah al-‘aama or shahadat al-marhalat al-thanawiyyat (General Secondary Education Certificate) <i>with a grade average of 70%</i> OR University Foundation Year	Shahadat al-thanawiyyah al-‘aama or shahadat al-marhalat al-thanawiyyat (General Secondary Education Certificate) <i>with a grade average of 80%</i> OR University Foundation Year
Scotland	Completion of Year 11	Scottish Qualifications Certificate (SQC)	Scottish Qualifications Certificate (SQC)
Singapore	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE - minimum 4 subject pass	Cambridge or Edexcel GCSE A Levels (minimum 2 subject pass with score of 3.0) OR Singapore A Levels <i>with 4 passes</i>	Cambridge or Edexcel GCSE A Levels (minimum 2 subject pass with score of 5.0) OR Singapore A Levels <i>with an aggregate of 6</i>
Slovakia	Completion of Year 11	Maturitni Vysvedceni/Maturitnej Vysvedcenie (Matriculation Certificate)	Maturitni Vysvedceni/Maturitnej Vysvedcenie (Matriculation Certificate)
Slovenia	Completion of Year 11	Spričevalo o poklicni mature or Spričevalo o poklicni mature or Svidetelstov zo položen zavresen	Spričevalo o poklicni mature or Spričevalo o poklicni mature or Svidetelstov zo položen zavresen
South Africa	National Senior Certificate/Senior Certificate Year 11	National Senior Certificate (Year 12)	National Senior Certificate (Year 12) <i>with a grade average of 60%</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
South Korea	Senior Year 2	South Korea Immumgye Kodung Hakkyo Choeupchang (Upper Secondary Certificate) Senior Year 3 <i>with a grade average of 60%</i>	South Korea Immumgye Kodung Hakkyo Choeupchang (Upper Secondary Certificate) Senior Year 3 <i>with a grade average of 70%</i>
Spain	Completion of Year 11	Titulo de Bachillerato OR Titulo de Tecnico	Titulo de Bachillerato OR Titulo de Tecnico <i>with a GPA of 4.7</i>
Sri Lanka	Cambridge or Edexcel GCSE O Levels, Cambridge IGCSE	Sri Lankan GCE A-Level <i>with 2 A level passes</i>	Sri Lankan GCE A-Level <i>with a grade average of 9</i>
Sweden	Completion of Year 11	Slutbetyg Från Gymnasieskola	Slutbetyg Från Gymnasieskola
Switzerland	Completion of Year 11	Federal Maturity Certificate/ Maturitätszeugnis, Certificat de Maturité/ Attestato di Maturità	Federal Maturity Certificate/ Maturitätszeugnis, Certificat de Maturité/ Attestato di Maturità
Taiwan	Senior High School (2nd Year)	Senior High School Diploma OR Senior Vocational School Diploma <i>with a grade average of 60%</i>	Senior High School Diploma OR Senior Vocational School Diploma <i>with a grade average of 70%</i>
Tanzania		Advanced Certificate of Secondary Education <i>with 2 passes at D grade</i>	Advanced Certificate of Secondary Education <i>With 2 passes at C grade</i>

## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
Thailand	Upper Secondary School (Matayom 5)	Certificate of Secondary Education OR Certificate in Vocational Education with Matayom 6 or MS 6	Certificate of Secondary Education OR Certificate in Vocational Education with Matayom 6 or MS 6 <i>with GPA of 2.0</i>
Turkey		Secondary School Diploma (Lise Diplomasi) OR Technical School Diploma (Teknik Lise Diplomasi) OR Vocational School Diploma (Meslek Lise Diplomasi) <i>with a grade average of 60%</i>	Secondary School Diploma (Lise Diplomasi) OR Technical School Diploma (Teknik Lise Diplomasi) OR Vocational School Diploma (Meslek Lise Diplomasi) <i>with a grade average of 70%</i>
Uganda	Uganda Certificate of Education (UCE)	Uganda Advanced Certificate of Education (UACE) <i>with a grade average of 60%</i>	Uganda Advanced Certificate of Education (UACE) <i>with a grade average of 70%</i>
United Arab Emirates		Tawjihhiyya or Thanawiyya Al-A'ama (General Secondary Certificate) OR Technical Secondary School Certificate OR Commercial Secondary School Certificate OR Certificate from an Agriculture Institute <i>with a grade average of 70%</i>	Tawjihhiyya or Thanawiyya Al-A'ama (General Secondary Certificate) OR Technical Secondary School Certificate OR Commercial Secondary School Certificate OR Certificate from an Agriculture Institute <i>with a grade average of 80%</i>
United Kingdom	GSCE O-Level	GCE A-Level* (2 passes with an aggregate score of 3.0)	GCE A-Level* (2 passes with an aggregate score of 5.0)

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## STUDENT SELECTION AND ADMISSIONS POLICY

Country	Certificate III Certificate IV Advanced Diploma in Hospitality Management	Diploma of Business	Advanced Diploma in International Hotel Management Advanced Diploma in International Restaurant Management Associate Degree in Business Bachelor of Business (International Hotel Management) Bachelor of Business (International Restaurant Management) Bachelor of Business Bachelor of Business Administration
United States of America	High School Diploma, Year 11	Senior High School Diploma	Senior High School Diploma with Scholastic Aptitude Test (SAT) or ACT
Vanuatu		National Certificate of Educational Achievement <i>with a grade average of 70%</i>	National Certificate of Educational Achievement <i>with a grade average of 70%</i>
Venezuela	Educacion Media (10 years of secondary schooling minimum)	Educacion Media – Academic or Tecnico (Medio), Bachiller <i>with a grade average of 60%</i>	Educacion Media – Academic or Tecnico (Medio), Bachiller <i>with a grade average of 70%</i>
Vietnam	Upper Secondary schooling (Year 11 equivalent)	Diploma of General Education (Bang Tot Nghiep Pho Thong Trung Hoc) OR Secondary Vocational School Certificate (Bang Tot Nghiep Trung Hoc Chuyen Nghiep) <i>with a GPA of 6.0</i>	Diploma of General Education (Bang Tot Nghiep Pho Thong Trung Hoc) OR Secondary Vocational School Certificate (Bang Tot Nghiep Trung Hoc Chuyen Nghiep) <i>with a GPA of 7.0</i>
Zambia	Cambridge or Edexcel GCSE O Levels or ZSC Year 12, Cambridge IGCSE	ZSC Year 12 <i>with a grade average of 70%</i>	ZSC Year 12 <i>with a grade average of 88</i>
Zimbabwe	Cambridge or Edexcel GCSE O Levels or Zimbabwe General Certificate of Education (ZGCE), Cambridge IGCSE	ZIMSEC GCE A-Level <i>with 2 A level passes at D grade</i>	ZIMSEC GCE A-Level <i>with 3 A level passes at D grade</i>

\* Score is based on Advanced Levels where A\*=6, A=5, B=4, C=3, D=2, E=1 (must include at least one Advanced Level subject). Advanced Subsidiary subjects are permissible with the following scale: A=2.5, B=2, C=1.5, D=1, E=0.5.



## STUDENT SELECTION AND ADMISSIONS POLICY

**Table C – Other Proof of English Language Proficiency Accepted by Country (studies completed in English)**

Country
American Samoa
Australia
Bahamas
Barbados
Belize
Botswana
Canada
Fiji
Gambia
Ghana
Gibraltar
Guyana
Hong Kong
Ireland
Jamaica
Kenya
Lesotho
Liberia
Malaysia
Mauritius
New Zealand

Country
Nigeria
Papua New Guinea
Philippines
Sierra Leone
Singapore
Solomon Islands
South Africa
Tanzania
Tonga
Trinidad and Tobago
Uganda
United Kingdom
United States of America
West Indies
Western Samoa
Zambia
Zimbabwe

## STUDENT SELECTION AND ADMISSIONS POLICY

**Table D - Other Proof of English Language Proficiency Accepted by Country (studies not completed in English)**

Country	Qualification	Minimum requirement
<b>Denmark</b>	Studentereksamen	Grade 7 in English Level B Grade 4 in English Level A
<b>Finland</b>	Lukionpaastotodistus	Grade 8 in English A
<b>Germany</b>	Abitur	Grade 3 in English
<b>Hong Kong</b>	Diploma in Secondary Education (HKDSE)	Grade 4 in English
<b>India</b>	All India Senior School Certificate (CBSE)	Grade of 60% in English
	Indian School Certificate (ICSE)	Grade of 60% in English
<b>Malaysia</b>	Sijil Tinggi Persekolahan Malaysia (STPM)	C pass in 920 English
<b>Netherlands</b>	Vorbereidend Wetenschappelijk Onderwijs	Grade 8 in English
	Hoger Algemeen Voortgezet Onderwijs	Grade 8 in English
<b>Norway</b>	Vitnemål	Grade 4 in English
<b>Sweden</b>	Slutbetyg	Grade of VG / C in English
<b>Switzerland</b>	Swiss Matura	Grade of 4.5 in English