



PLEASE PRINT CLEARLY IN BLOCK LETTERS

Request for Refund

COURSE TITLE

STUDENT DETAILS

FAMILY NAME

GIVEN NAMES

DATE OF BIRTH

(DD/MM/YY)

LE CORDON BLEU STUDENT ID

ADDRESS

PHONE NO ()

MOBILE PHONE

EMAIL ADDRESS

GUARANTOR/FINANCIAL SPONSOR (Person paying fees - if different)

NAME

RELATIONSHIP

ADDRESS

PHONE NO ()

MOBILE PHONE

EMAIL ADDRESS

REFUND DETAILS

REASON FOR REFUND

BANK DETAILS OF FINANCIAL SPONSOR (Please fill in these details to receive any refund that may be owed to you)

ACCOUNT NAME

BANK NAME

BANK BSB

ACCOUNT NO.

BANK SWIFT CODE

BANK ADDRESS

COUNTRY

THE LE CORDON BLEU REFUND POLICY APPLIES TO ALL STUDENTS

Please note the following points and refer to the Le Cordon Bleu Fees, Refunds and Conditions Policy on our website at www.cordonbleu.edu for the full Policy.

The Le Cordon Bleu Refund Policy does not remove your right to take further action under Australia's consumer protection laws.

- Once fees are paid and you commence the course, subject to Le Cordon Bleu's obligations should it default, as more particularly contained in the Refund Policy, you will not be eligible for any refund of fees.
- All notification of withdrawals and request for refunds must be made in writing to Le Cordon Bleu by completing the appropriate documentation.
- All International Students please note that Le Cordon Bleu Australia will be required to report your last date of study to the Department of Immigration. In turn Department of Immigration will then cancel your student visa, you will then have a maximum of 28 days to depart the country.

DATE OF NOTIFICATION OF REFUND TO LE CORDON BLEU	REFUND PAID BY LE CORDON BLEU
Student visa refused (documentation to be provided)	100% Tuition fees refunded less \$250 AUD administration charge
More than 28 days prior to course commencement	85% Tuition fees paid refunded less \$250 AUD administration charge
Less than 28 days prior to the commencement of course	Nil refund
Enrolment or visa cancelled after course commencement	Nil Refund
Course deferred	Tuition fees transferred
Please note - Students granted module/subject status will be entitled to a reduction in course costs which will be determined by Le Cordon Bleu Australia	

SIGNATURE OF STUDENT

DATE

SIGNATURE OF GUARANTOR/FINANCIAL SPONSOR

DATE